

Summer Programmer

Position Summary

Under the supervision of the Children's Services Librarian, the Summer Programmer will be a key member of the Children's Services team who will assist in the design and delivery of summer programs for children and teens. The Summer Programmer will also promote, plan and implement the TD Summer Reading Club at the library. This is a 14-week contract, beginning May 18, 2017 and finishing on August 25, 2017. This position is 35 hours per week and includes evening and weekend shifts. The rate for this position is \$16 per hour.

Desired Skills

The ideal candidate will possess the following skills and characteristics:

- Experienced in working with children and families
- Strong communication and writing skills
- Knowledgeable and passionate about children's literature
- Experienced in creating and facilitating innovative programs for children
- Outstanding organizational and problem solving skills
- Strong public speaking and presentation skills
- Experienced and proficient in using Microsoft Office and Google Drive products
- Experience in collecting and analyzing statistics
- A demonstrated interest in the visual or performing arts
- Currently pursuing a post-secondary education in library science, early childhood education, teaching, or a related field

Requirements

- Must be between 18 and 30 years of age
- Must be a Canadian citizen, permanent resident, or have refuge status in Canada and be legally entitled to work in Canada
- Must be a full-time student intending to return to full-time studies in the autumn
- Valid Ontario Motor Vehicle Operator's "G" License and the use of a motor vehicle
- A Vulnerable Sector Check

Interested candidates are invited to forward their resume and covering letter by **April 25th, 2017** at 9:30 am to:

Andrea Ciurria, Children's Services Librarian
Bradford West Gwillimbury Public Library,
425 Holland Street West, Bradford, Ontario L3Z 0J2
bwgmailbox@bradford.library.on.ca

We thank all applicants for their interest; however, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.

The Bradford West Gwillimbury Public Library is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code.